

**FLORIDA SPORTS FOUNDATION
ATTACHMENT II
REPORTS**

The following reports shall be submitted to the DEPARTMENT as specified below. The submission of these reports is not the basis for payment under this Agreement; however, failure to submit the required reports shall result in financial consequences as specified in this Agreement, including, but not limited to, Attachment III, Sanctions.

1. Quarterly Review, Performance and Tracking:

FLORIDA SPORTS FOUNDATION shall monitor, track, and evaluate activities, accomplishments, and impacts of all other responsibilities and program that it administers, which support the FLORIDA SPORTS FOUNDATION's mission. All program tracking information shall be compiled quarterly, in a manner that can be easily accessed and provided to the DEPARTMENT upon request; however, the fourth quarter report of expenditures with minority or woman owned businesses shall be delivered to the DEPARTMENT on or before July 10 of the following State Fiscal Year.

2. Quarterly Reporting Requirements.

On a quarterly basis, the Florida Sports Foundation shall provide the information set forth in this Paragraph, as applicable, to the DEPARTMENT pursuant to the following schedule:

<u>Reporting Period</u>	<u>Due Date</u>
July 1 – September 30	October 31, 2018
October 1– December 31	January 31, 2019
January 1– March 31	April 30, 2019
April 1– June 30	July 31, 2019

A. A written certification signed by the President of FLORIDA SPORTS FOUNDATION, or the President's duly authorized designee, that FLORIDA SPORTS FOUNDATION acknowledges, has complied, and will continue to comply with the requirements of Attachment IA, Transparency Requirements, the terms of this Agreement, all applicable laws, policies, and regulations; AND

B. A report of all activities by the Florida Sports Foundation involving the status of its efforts to promote amateur sports and physical fitness and to reach its Annual Measures, including:

I. An update on the grant program for communities bidding on regional sporting events, and its distribution of funds to Florida-based charities pursuant to Section 320.08058(9)(b)(2), Florida Statutes;

- i. Grant & Charity Summary
- ii. Detailed Grant Award Reports
- iii. Charities Paid & Listing

II. A detailed report of all funding drawn from the Professional Sports Development Trust Fund during the quarter. The report shall provide an accounting of the disbursement of funds internally, including the name of the internal fund receiving the deposit, and a detailed listing of all expenditures as compared to the budget;

- i. Funding vs. Budget
- ii. Budget vs. Actual

III. Detailed information regarding the economic impact of granted events and other Sports activities;

- i. Detailed Impact-Grants
- ii. Detailed Impact-Sports

IV. A detailed report on the amount of trust fund dollars used for grants, transfers to the major event account, teams charities, Sunshine State Games, Senior Games and other costs such as administrative and operations costs;

IV. Trust Fund Dollars Used

V. A fiscal report comparison of the original budget, of State funds, submitted at the beginning of the fiscal year to the expenditures and obligations, by quarter and year-to-date, of the appropriated State funding relating to this Agreement.

VI. An update on the Annual Measures specified in the table below;

VI. Measures Summary

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VII. The fourth quarter report shall include the annual summary of such performance with an explanation for any significant under or over achievement. The Fiscal Year Standard shown below are aspirational goals, and the failure to achieve such standards shall not be a cause for withholding of payment under this agreement.

Annual Measures Per Section 20.60(11), Fla. Stat.	Standards
Florida Senior Games and Florida Sunshine State Games (In-State)	
1. Economic impact to communities as a result of the FLORIDA SPORTS FOUNDATION's hosting of Florida Senior Games and Florida Sunshine State Games.	\$7,000,000
2. Number of participants (athletes and families) at the Florida Senior Games and Florida Sunshine State Games.	40,000
Regional and Major Sporting Event Grants (Out-of-State)	
3. Economic impact to communities as a result of the FLORIDA SPORTS FOUNDATION's funding of Regional and Major Grant Events.	\$200,000,000
4. Number of attendees at the Regional and Major Grant Events.	300,000

3. MEETING MATERIALS:

FLORIDA SPORTS FOUNDATION shall provide the DEPARTMENT with all materials provided to the FLORIDA SPORTS FOUNDATION Board of Directors simultaneously with providing the information to the FLORIDA SPORTS FOUNDATION Board members or the public, whichever occurs first. Examples of such material include but are not limited to: announcements, agenda, and board meeting materials in relation to Board of Directors, Executive Board of Directors, and Committee meetings. The DEPARTMENT's Agreement Manager will provide the FLORIDA SPORTS FOUNDATION with a list of DEPARTMENT staff to whom all such materials must be provided.

Additional items by Paragraph:

Per Paragraph 13: B, Florida Sports Foundation shall report on a quarterly basis its expenditures with minority and service-disabled veteran businesses. The report shall contain the names and addresses of the minority and service-disabled veteran businesses; the aggregate dollar figure disbursed that quarter for each business; the time period; type of goods or services; and the applicable code. If no expenditures were made, Florida Sports Foundation shall submit the form marked "none".

Per Paragraph 9: C, Florida Sports Foundation shall submit a final reconciliation report of all State funds expended under this Agreement for each State Fiscal Year. Each report shall include a comparison of the funds expended during the State Fiscal year with the original budget submitted at the beginning of the corresponding State Fiscal Year, and indicate any unobligated that must be returned to the State. Each report, and any unobligated funds identified in the report, shall be submitted annually to the DEPARTMENT on or before September 15.